

PRO REFRIGERATION, INC.

Employment Application

PRO Refrigeration, Inc is an equal opportunity employer, dedicated to a policy of non-discrimination in employment on any basis including age, sex, color, race, creed, national origin, religion, marital status, sexual orientation, political belief or disability.

Federal law prohibits the employment of unauthorized aliens. All persons hired must submit satisfactory proof of employment authorization and identity on the first day of hire. Failure to submit such proof within the required time shall result in immediate employment termination.

Today's Date

Personal Data

First Name

Middle

Last

Street Address

City

State

Zip Code

Cell Phone Number

Email Address

Social Security Number

Are you 18 years of age or older? Yes _____ No _____

How were you referred to PRO Refrigeration, Inc.

Please circle the most appropriate response.

Recruiter
or
Agency

Family
or
Friend

Employee
Current or
Former

Adver-
tisement

Referral or
Walk-In

Other

Name of referral (Agency, Family/Friend, Employee, or Ad)

Position Preferences

What position are you applying for? _____

Desired Salary Range: \$_____ to \$_____ (specify hour, week or year)

Schedule desired: Full Time____ Part Time _____

Could you work overtime and Saturday's (when mandatory): Yes _____ No _____

What date could you start work? _____

Could you travel if required by this position? Yes ___ % of Time _____ No _____

Education

High School

School Name: _____

City and State: _____

of Years Completed: _____

College/University

School Name: _____

City and State: _____

Degree or # of Years Completed: _____

Major or Subject: _____

List any certificates earned or in progress, and/or any additional training programs not included in your formal education.

List any Professional Affiliations to which you belong (please do not list activities which would indicate age, sex, color, race, creed, national origin, religion, marital status, sexual orientation, political belief, or disability):

Previous Employment

List your current or most recent employment first. Include work related internships, military and volunteer work.

Current Employer: _____

City and State: _____

Telephone Number: _____

Supervisor's Name and Title: _____

Position Title: _____

Reason for Leaving: _____

Salary: _____ per Hour Week Month Year (check one)

Dates of Employment: From: _____ To: _____

May We Contact Your Employer: Yes ___ No ___

Previous Employer: _____

City and State: _____

Telephone Number: _____

Supervisor's Name and Title: _____

Position Title: _____

Reason for Leaving: _____

Salary: _____ per Hour Week Month Year (check one)

Dates of Employment: From: _____ To: _____

May We Contact Your Employer: Yes ___ No ___

Previous Employer: _____

City and State: _____

Telephone Number: _____

Supervisor's Name and Title: _____

Position Title: _____

Reason for Leaving: _____

Salary: _____ per Hour Week Month Year (check one)

Dates of Employment: From: _____ To: _____

May We Contact Your Employer: Yes ___ No ___

Professional References

Name	Title	Company	Phone	Professional Relationship
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Releases and Applicant's Signature

In connection with my application for employment and as a condition of continuing employment, I understand that investigative background inquiries may be made on me including previous employers, schools, consumer credit, criminal convictions, motor vehicle, and other reports. These reports will include information as to my character, work habits, performance, education, compensation, and experience along with reasons for termination of employment from previous employers. Furthermore, I understand that the company may be requesting information from various federal, state, and other agencies which maintain records concerning my past activities relating to my driving, credit, criminal, civil, and other experiences as well as claims involving me in the files of insurance companies. I authorize without reservation, any party or agency contacted to furnish the above mentioned information and release all parties involved from liability and responsibility for doing so. I hereby consent to obtaining the above information from PRO Refrigeration, Inc and/or any of their agents. This authorization and consent shall be valid in original, fax, or copy form.

Initials

All hiring and employment at PRO Refrigeration, Inc is at will. I understand this application is not an employment contract, nor can it be used to create one. Employment by PRO Refrigeration, Inc has no specific term and may be terminated by the employee or PRO Refrigeration, Inc with or without notice. I acknowledge that PRO Refrigeration, Inc has not made any promises or representations that differ from those contained in this paragraph.

I understand I must provide satisfactory documents to establish my identity and right to work in the United States, if I am offered a position with PRO Refrigeration, Inc, and that failure to provide this evidence will result in the termination of my employment.

I release and agree to hold harmless any individual, company, business institution or government agency from all liability with regard to furnishing information to PRO Refrigeration, Inc I agree to release and hold harmless PRO Refrigeration, Inc from all liability with respect to the receipt of such information.

I certify that the information I have furnished on this application form is true and complete. I understand that if any misrepresentation has been made by me verbally or in writing, any offer of employment made to me may be withdrawn or my subsequent employment with PRO Refrigeration, Inc may be terminated.

Applicant's Name

Date

Applicant Release

In connection with my application for employment (including contract for services) and as a condition of continuing employment, I understand that investigative background inquiries are to be made on me including consumer credit, criminal convictions, motor vehicle, and other reports. These reports will include information as to my character, work habits, performance, education, and experience along with reasons for termination of employment from previous employers. Further I understand that the company will be requesting information from various Federal, State, and other agencies which maintain records concerning my past activities relating to my driving, credit, criminal, civil, and other experiences as well as claims involving me in the files of insurance companies.

I authorize without reservation, any party or agency contacted to furnish the above mentioned information and release all parties involved from liability and responsibility for doing so. I hereby consent to obtaining the above information from PRO Refrigeration, Inc and/or any of their agents. This authorization and consent shall be valid in original, fax, or copy form.

Applicant's Name

Date

The following information is required by law enforcement agencies and other entities for identification purposes when checking records. It is confidential and will not be used for any other purpose:

Please Type:

Full Name: _____ Sex: Male ___ Female ___

Other names you have used: _____ Dates used: _____

Date of Birth (mm/dd/yy): _____ Social Security #: _____

Current Drivers License #: _____ Issuing State: _____

Home Addresses (list most current):

Street: _____ City: _____ State: _____

Zip: _____ County: _____

From - To Dates: _____ - _____

Street: _____ City: _____ State: _____

Zip: _____ County: _____

From - To Dates: _____ - _____

To Submit Application Either:

Return this application to: 319 Farmington Rd., Mocksville, NC 27028

OR

Email to: hr@prorefrigeration.com